

DONALD L. SCANTLEBURY MEMORIAL AWARD FOR DISTINGUISHED LEADERSHIP  
IN FINANCIAL MANAGEMENT IMPROVEMENT

Awards, consisting of engraved plaques, will be presented at the JFMIP annual Financial Management Conference in Washington, DC. All federal, state, or local government employees who are senior executives and have demonstrated outstanding distinguished leadership resulting in effective financial management improvements over the years are eligible to be nominated. Nominees from small entities with fewer than 2,000 full-time employees will receive every consideration provided they meet the selection criteria. Previous nominees may be renominated provided they meet the other provisions of this announcement. The nomination should be updated to include the latest achievements of the nominee.

The Awards Committee will base its determinations on two factors: sustained leadership in financial management and specific accomplishments in financial management. For purposes of this award, the term financial management has been interpreted to include, but is not limited to, the following areas: accounting, auditing, information technology, budgeting, asset management, control and allocation of resources, cost reduction, financial analysis, financial systems development, management analysis, planning, productivity measurement and improvements, and financial and performance reporting.

The Awards Committee will give substantial weight to sustained, high-quality leadership in financial management over the years considering:

1. Measurable improvements in financial management technology or methodology resulting from the nominee's accomplishments.
2. The extent to which the improvements would have been impossible or significantly lessened without the nominee's involvement.
3. Originality of nominee's accomplishments.
4. The impact of the nominee's accomplishments on government financial management policies and practices.
5. The extent of long-term or lasting benefit of the nominee's accomplishments on the efficiency, effectiveness, and economy of government operations.

The Awards Committee will also consider a series of specific accomplishments for which the nominee is primarily responsible and where the results can be measured specifically in terms of improvement in service, substantial savings, or significant technological progress adaptable to a wide range of government financial management operations.

Federal agencies are encouraged to use incentive awards program channels for solicitation and selection of nominees. No more than three nominations should be submitted from the head of each federal department and independent agency or high official from state and local governments to:

JFMIP Awards Committee

1990 K Street NW, Suite 430  
Washington, DC 20006

Note: Navy Department nominations must be sent to the:

Executive Secretary,  
Department of the Navy Review Panel,  
Office of the Deputy Assistant Secretary of the Navy (Civilian  
Personnel/Equal Employment Opportunity)  
Nebraska Avenue Complex,  
321 Somers Court NW Suite 40103  
Washington, DC 20393-5441

Deadline for submission to the DARP is expected to be: on or  
about 14 November 2003.

- Each nomination must include a copy of the nomination form below, a short biographical sketch of the nominee, and a statement of justification for the award.
- Including the nomination form, the nomination package must not exceed five (5) pages.
- Submissions must be in English and include five (5) copies of each nomination.
- Submissions must be received on or before January 9, 2004 to be eligible for consideration. Any nominations received after the closing date will not be considered.

For further information, contact Doris Chew, (202) 219-0528, or  
email [doris.chew@gsa.gov](mailto:doris.chew@gsa.gov).

SCANTLEBURY MEMORIAL AWARD NOMINATION
Name of Nominee;
Title:
Agency/Entity:
Business Address:
Telephone Number:
Name of Nominator:
Title:
Agency/Entity:
Business Address:
Telephone Number:
Signature of Nominator:
Date: